



Date: 25.03.2023

CIRCULAR

All the members of "Internal Quality Assurance Cell[IQAC] are hereby informed that, the Committee meeting will be held on 29.03.2023 at 11.30a.m. in Board room of IQAC. All committee members are requested to attend the meeting. The discussion will be on the following Agenda.

Agenda:

- Initiation of process towards Conferment of Autonomous status for the academic year 2023-24.
- Modernization and service of Laboratories.
- Faculty recruitment for the academic year 2023-24 against the vacancy positions.
- Parent teacher meeting conducted and feedback taken from parents related with their ward attendance and performance of studies. The problems also rectified which are identified.

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2. The Principal, MIST, Hyderabad
3. The members of IQAC
4. Office Files

Principal

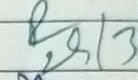
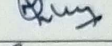
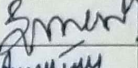
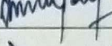
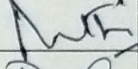
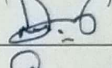
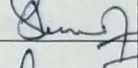
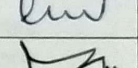
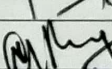
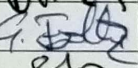
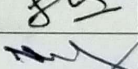
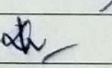
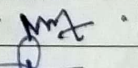

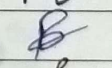

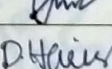
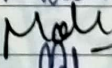



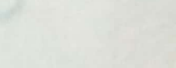
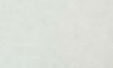
**PRINCIPAL
MAHAVEER**
INSTITUTE OF SCIENCE & TECHNOLOGY
Bandlaguda, Hyd-500 005



INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the IQAC Meeting

The Internal Quality Assurance Cell meeting was held on 29th March, 2023 at 11.30 am in the Board Room of IQAC, Principal, Management, Director of IQAC and members were present on the day of meeting. The following members of IQAC are involved in the meeting and discussed on various points for improving quality of the institution.

Members Present:

S.No	Deputed as member in IQAC	Name of the Member	Designation	Signature
1.	Chairperson	Dr.B.V.Sanker Ram	Principal	
2.	Director	Dr.J.Malla Reddy	Professor, Dept of CSE	
3.	Management Nominee	Mr. S. Surender Reddy	Secretary, MES	
4.	Management Nominee	Mr.S.Dhananjaya Reddy	Joint. Secretary, MES	
5.	Faculty Nominee-1 (Convenor)	Dr.V.V.Prathibha Bharathi	Professor, Dept of MECH	
6.	Faculty Nominee-2	Dr. B. Nageshwara Rao	Professor, Dept. of Mech	
7.	Department Nominee	Dr.S.Dinesh Kumar	Head, Dept of Aero.Engg	
8.	Department Nominee	Prof.CH.Swethambaer	Head, Dept of Civil.Engg	
9.	Department Nominee	Dr. R. Nakkeeran	Head, Dept of CSE	
10.	Department Nominee	Dr.A Nanda Gopal Reddy	Head, Dept of IT	
11.	Department Nominee	Mrs. Jyothi (Incharge)	Head, Dept of EEE	
12.	Department Nominee	Dr. K. Suresh Kumar	Head, Dept of ECE	
13.	Department Nominee	Mr.B.Venkateswar Reddy	Head, Dept of Mech	
14.	Department Nominee	Dr. Madhusudhan	Head, Dept of H&S	
15.	Department Nominee	Dr.M.V.Subba Reddy	Head, Dept of MBA	
16.	R&D Nominee	Dr. Karunaiah	Director, R&D	
17.	Administrative Nominee	Mr.Sharma	Admin. Officer, MIST	
18.	Library Nominee	Mrs.Ramalatha	Chief Librarian	
19.	Placement Nominee	Mrs.Pramoda Holy Star	Officer(T&P)	
20.	Sports Nominee	Mr.Saidaiyah	Physical Director	
21.	Student Nominee	D.Harish	Mech Student	
22.	Industry Nominee	Mr.Mohd.Nayeem	K.G.Mech	
23.	Alumni Nominee	Mr.Cheenya	Student member	

24. Department nominee Mr. H. Swapna #00-004 Contd...2



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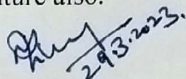
The IQAC, Director welcomed the committee members. The Previous minutes of following are confirmed and the action taken points are discussed.

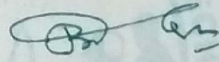
- Preparation of second semester plan of 2022-2023 and action plan to achieve the goal.
- Review the performance of departments.
- Improving teaching learning skill of faculty.
- Conducting sports and games.
- Conducting the end semester examinations.

Points discussed in the meeting are as follows.

1. **Initiation process towards conferment UGC Autonomous Status for the academic year 2023-24.**
 - Motivate the academic community towards the autonomous process..
 - Procure the software and infrastructure for examination system.
 - Examine the operations of other autonomous institutions before applying the autonomous process..
 - Formation of sub committees for various activities.
2. **Modernization and service of Laboratories.**
 - The Committee instructed to all the departments for service and maintenance of laboratory equipment for the upcoming inspections.
 - Committee decided to modernize lab equipment and upgrade the software according syllabus modification, so that students can do their projects inhouse.
3. **Faculty recruitment for the academic year 2023-24 against the vacancy positions.**
 - Committee discussed regarding the requirement of the faculty and decided to recruit the new faculty against the vacancy positions.
 - A candidate will be considered for the vacant teaching positions on teaching performance based according the JNTUH & AICTE Gazette norms.
4. **Parent teacher meeting conducted and feedback taken from parents related with their ward attendance and performance of studies. The problems also rectified which are identified**
 - The committee directed to all the departments that they should conduct the parent teacher meetings.
 - Mentors are instructed to get the interaction with the parents regarding the attendance of their ward, behavior and their studies in the internal & external exams conducted by the University.

Finally, Dr..V.V. Prathibha Bharathi, Convenor of IQAC, thanked to all the members, for sparing their valuable time and requested for their continued cooperation and support in future also.


DIRECTOR
(IQAC)


Principal
PRINCIPAL
MAHAVEER
INSTITUTE OF SCIENCE & TECHNOLOGY
Bandlaguda, Hyd-500 005





Ref: MIST/IQAC/27/2023

Date: 26.08.2023

CIRCULAR

All the members of "Internal Quality Assurance Cell [IQAC]" are hereby informed that, the Committee meeting will be held on 31.08.2023 at 2.30 p.m. in the Board Room. All committee members are requested to attend the meeting on time. The discussion will be on the following Agenda.

Agenda:

- Academic activities
- R&D activities
- National Conferences/FDP/Workshops
- Any other related

Principal

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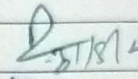
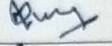
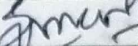
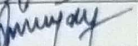
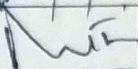
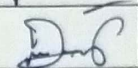
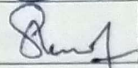
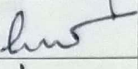
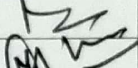
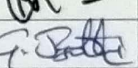
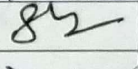
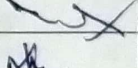
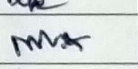
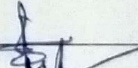
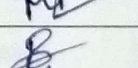
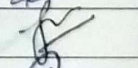
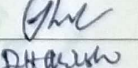
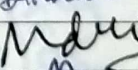



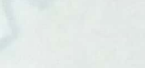
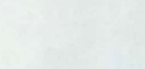
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16.	R&D Nominee	Dr. Karunaiah	Director, R&D	
17.	Administrative Nominee	Mr.Sharma	Admin. Officer, MIST	
18.	Library Nominee	Mrs.Ramalatha	Chief Librarian	
19.	Placement Nominee	Mrs.Pramoda Holy Star	Officer(T&P)	
20.	Sports Nominee	Mr.Saiaiah	Physical Director	
21.	Student Nominee	D.Harish	Mech Student	
22.	Industry Nominee	Mr.Mohd.Nayem	K.G.Mech	
23.	Alumni Nominee	Mr.Cheenyaa	Student member	

a4 Department Nominee HAS, H. Swapna

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The IQAC, Director welcomed the committee members. The Previous minutes of following are confirmed and the action taken points are discussed.

- a. Parent teacher meeting conducted and feedback taken from parents related with their ward attendance and performance of studies. The problems also rectified which are identified.
- b. Process initiation towards autonomous process for the academic year 2023-24.
- c. Modernization and service of Laboratories.
- d. Faculty recruitment for the academic year 2023-24 against the vacancy positions.

Points discussed in the meeting are as follows.

1. Academic plan for the Academic year 2023-24 as per the university almanac.

Academic Director presented the Academic Plan for the academic year 2022-23. The committee discussed and suggested teaching learning process.

- Conducting regular classes and examinations according the almanac.
- Tracking Attendance status of the students periodically.

2. To improve the teaching and learning methods.

- The Director highlighted the importance of teaching –learning process which is more student-centric such as innovative teaching methods like Power point presentation, students seminars, Departmental quiz, Group discussions, Industrial visits has to be initiated

3. Encourage the students in games and sports activities.

- Encourage the students through sports committee for conducting the extra Curriculum activities. Motivate the students for tournaments & competitions.

4. Organize the seminar & workshops in the current academic year.

- The committee directed to all departments should organize Seminar/ workshop/ paper presentation for students along with Quiz/Special Lectures which enhance the professional skills of academic community. The committee reviewed the performance of departmental activities such as academic and R&D.

6. Motivation of various departments towards the National Conference for the academic year 2023-24.

- The IQAC committee directed to all the departments to conduct National Conferences on innovative topics and trending technologies for the Academic Year 2023-24. The details are as follows.
 - a. Organize the National conference on behalf of Circuit Branches. [CSE,IT,CSM, ECE,EEE]
 - b. Organize the National conference on behalf of Non Circuit Branches. [MECH,CIVIL, AERO]
 - c. Organize the National conference on behalf of Management and H&S branches

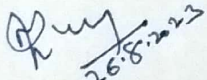
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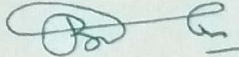




7. **Encourage the Research and development activities in the following aspects.**
 - Motivate the faculty members to pursue the Ph.D course on trending technologies. Discussion taken place on QIP improvement programme of AICTE.
 - All the Ph.D faculty members should publish the Research papers and register for patent on innovative technologies.
 - All the faculty members should publish at least four research papers in reputed journals in the current academic year.
8. **Process towards the MOU's, University Tie-UP and Industry partnerships with institution.**
 - The IQAC highlighted the importance of MOU's, University Tie-UP and Industry partnerships with institution. The memorandum of Understandings, University Tie-ups and industry partnerships help to fulfill the gaps between industry and academic activities. This is a bridge between industry and academics in sharing the knowledge attributes among the academic community.
9. **Student Enrichment Programmes and faculty development programme & Faculty Members**
 - The IQAC suggested best practices and implementation of Enrichment Programmes for students.
 - The departments should conduct the FDP on recent trends on the technology and conduct the orientation programmes according to syllabus modification.
10. **Conduct the various academic, co-curriculum and extra curriculum activities towards "Annual Day Celebrations" in the academic year 2023-24.**
 - All members of committee suggested conduct the co-curriculum and extra curriculum activities along with academic activities.

Finally, Dr..V.V. Prathiba Bharathi, Convenor of IQAC, thanked to all the members, for sparing their valuable time and requested for their continued cooperation and support in future also.


DIRECTOR
(IQAC)


Principal
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